**Boxing Nova Scotia**

**Expense Refund Claim**

Event:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Transportation – Receipts Required**

Air Fare: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Car Mileage: 48C X \_\_\_\_\_\_\_\_\_ KM = $\_\_\_\_\_\_\_\_\_\_\_\_

Vehicle Rental: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Taxi/Bus: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Accommodations – Receipt Required**

Hotel: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Meal Allowance**

Breakfast: $12.00 X \_\_\_\_\_\_\_\_\_ DAYS = $ \_\_\_\_\_\_\_\_\_\_\_\_

Lunch: $20.00 X \_\_\_\_\_\_\_\_\_ DAYS = $ \_\_\_\_\_\_\_\_\_\_\_\_

Supper: $30.00 X \_\_\_\_\_\_\_\_\_ DAYS = $\_\_\_\_\_\_\_\_\_\_\_\_

**Other Expenses – Receipts Required**

Parking: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Internet: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total Claim: $\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_